

AGENDA REQUEST FORM

Instructions: If you want official action on an item **not on the agenda**, please complete this form and return it to the office of the City Clerk. Persons wishing to have an item considered by the Council must contact the office of the City Clerk by 3:00 p.m. of the Friday prior to the meeting date. Otherwise your item will be placed on the regular Council meeting agenda at the next earliest date. You will be notified when your item will appear, and you will be allowed to address the Council regarding your item. Thank you.

Name (Please print): _____

Address (Please print): _____

Telephone: _____

Agenda item subject: _____

Action requested: _____

Reasons for requested action: _____

