

## AGENDA

New York Mills City Council  
October 14, 2014 4:30 p.m.  
Council Chambers  
New York Mills, MN 56567

- I. Call to Order
  - II. Approval of Minutes – Regular Meeting September 9, 2014 – **Handout**
  - III. Updates/Consent Agenda
    - a. September 11, 2014, West Central Initiative Letter - **Handout**
    - b. October 2014 NYMills Community Carnival Letter – **Handout**
    - c. October 13, 2014 Announcement – West Central Initiative - **Handout**
  - IV. Department Reports
    - a. Police Report – **Handout**
    - b. Liquor Store Report – **Handout**
    - c. Fire Department Report – **Handouts**
      - Call Summary
      - New Hire Approval Request
    - d. EDA Report
    - e. Utilities Report – **Handout**
    - f. Zoning Report
    - g. Administration Report – **Handouts**
      - September 29, 2014 Letter from University of Minnesota
  - V. Open Forum
  - VI. Public Requests - None
  - VII. Old Business
    - a. Nicholson Property Update – **Handouts**
    - b. SCDP Resolution for Roof Repairs – **Resolution No. 10-14-2014b**
    - c. Annual Performance Review Process/Schedule - **Handout**
    - d. Climate Control Bid on City Hall HVAC Upgrades - **Handout**
  - VIII. New Business
    - a. Apex Engineering Update – **Handout – Resolution No. 10-14-2014**
    - b. City Council Declaration of Vacant Seat – **Resolution No. 10-14-2014c**
    - c. TIF Reporting and Decertification of TIF District 1-6 – **Handouts-Resolutions No. 10-14-2014a and No. 10-14-2014e**
    - d. Acceptance of Donated Funds – **Resolution No. 10-14-2014d**
- At 6:30 p.m. the meeting will be recessed for a Public Hearing concerning the proposal to establish the position of City Clerk-Administrator by Ordinance No. 125. The Council Meeting will resume once the Hearing is closed.**
- e. City Clerk-Administrator Position - **Handouts**
    - Job Description Approved September 2014
    - Revised Job Description City Clerk October 2014
    - Ordinance
    - Pay Scale
    - Process
- IX. Dates for Future Council Meetings
  - X. Payment of Claims – **Handouts**
  - XI. Financial Reports - **Handouts**
  - XII. Adjournment