

**NEW YORK MILLS CITY COUNCIL
REGULAR MEETING
November 15, 2016
4:30 p.m.**

CALL TO ORDER AND DETERMINATION OF A QUORUM

The regular meeting of the New York Mills City Council was called to order at 4:31 p.m. in the Council Chambers of the City Hall Building at 28 Centennial 84 Dr. West, New York Mills, Minnesota, all members of the Council having been notified of the meeting and the business to be transacted.

Members Present Gerber, Maki, Roder, Hoaby, and Oakland

Members Absent None

Staff Present City Clerk Darla Berry, Administrative Assistant Cheri Kopveiler, Public Works Director Kyle Mattson, Police Chief James Gritz, Liquor Store Manager Joan Koep, Library Director Julie Adams, Fire Chief Ryan Brasel, Fire Relief Treasurer Matt Geiser

Guests Present NYM Dispatch Reporter Connie Vandermay, City Treasurer Al Berube, Apex Engineer Jon Pratt, Apex Engineer Mike Weber, Mike Weber, Latham Hetland

Call to Order The meeting was called to order at 4:31 p.m. A quorum was present.

Additions, Changes or Deletions to Agenda and Approval of Final Agenda

A motion was made by Hoaby and seconded by Maki to approve the agenda. The motion carried without a dissenting vote.

Approval of Minutes A motion to approve minutes from the October 11, 2016, regular meeting, and from the October 18, Public Hearing and Special Meeting was made by Roder and seconded by Maki. The motion carried without a dissenting vote.

Updates/Consent Agenda – Mayor Gerber noted the updates and consent agenda items as listed on the Agenda.

A motion was made by Hoaby and seconded by Oakland to approve the consent agenda. The motion carried without a dissenting vote.

Department Reports

Liquor Store Report - Joan Koep included a report in the packet, which she referred to as she addressed the Council. She summarized the October financials, noting a good day out at the grand opening event at the Barn. The Halloween Party was not very successful and she heard feedback that people were going to bigger facilities/larger parties in the area. She has started having staff trainings once a month, with a focus now on customer service. Assistant Manager Huff is now on a medical leave for her child. One new staff member has been added and she requested the council to approve that new hire. Joan asked the council for feedback on her report, asking if they liked the format or wanted more or other types of information. No one asked for anything different.

A motion was made by Roder and seconded by Hoaby to approve the hire of Aleda Pikkaraine and the Liquor Store Report. The motion carried without any dissent.

Approved Minutes
December 13, 2016

Fire Department Report – Chief Brasel’s report was in the packet. He was present and went over the report, with a brief summary of the FEMA grant application that is being prepared. He then asked Matt Geiser to address the Council regarding the request for an increase to Pension. Matt addressed the Council and noted that it had been 3 years since the last increase. The amount is currently at \$1400 a year and they are requesting to increase it to \$1700 a year. He spoke about the good financial shape of the relief association and the impact they hope this would have in the ability to both attract and keep volunteer fire fighters.

A motion was made by Oakland and seconded by Maki to approve the relief association pension increase of \$300. Aye votes were cast by Gerber, Maki, Hoaby, and Oakland. Council Member Roder abstained due to a conflict of interest.

A motion was made by Hoaby and seconded by Maki to approve the Fire Department report. The motion carried without a dissenting vote.

Library Report – Julie Adams and Betsy Roder both spoke to the Council concerning the street assessments that were certified on the library property. Roder noted that Peg Warner was present when the Library board met and provide a lot of good information about how other Library’s in the Viking System handle their capital expenses. In the past the City has generally not coverage capital improvements at the library, although they have generally supported many of the improvements with some level of funding or other assistance. The City owns the building. Now our City covers the payroll related expenses of the library. The street assessments are a burden that the Library doesn’t feel it can easily meet. The other funding that the library receives cannot be used for this. So the Library would need to fund raise and/or use its local revenues such as fines, copier fees, etc., to pay the annual assessment. Berry went over the budget implications noting that as the budget stands now the City could fund this out of net revenues projected for the general fund for 2017. We would adjust the transfer amount to include payroll and another amount for the expected amount due for the budget year. Berry explained how other departments have assessments put in their budget and as the City is generally the sole funder the City ends up paying those. The library is unique in its funding pool is not 100% from the City. Adams noted that for other capital projects the Library intends to continue to fund those with other resources and not expect them to be paid solely by the City as an ongoing matter.

A motion was made by Hoaby and seconded by Oakland that the City will pay the Library assessments over the 20 year repayment with an annual transfer. The motion carried without a dissenting vote.

Police Report – James Gritz addressed the Council. He went through the items in his report. He noted that a couple resignations were coming in to clean up the roster. The two officers haven’t worked a shift in quite a long time. Once that is complete Gritz would like to add another part time officer that could be more available to take shifts. Officer Saewert will be going to training for TZD shifts as currently Gritz and Rud are the only ones that can take these, although some of the part time officers could also do them.

A motion was made by Hoaby and seconded by Oakland to approve the Police report. The motion carried without a dissenting vote.

EDA Report

Julie Gerber reported that the last EDA meeting was held on October 19. The group discussed the outstanding loan balance list and noted that a bill from the Karkela law firm had come in concerning legal work pertaining to the Sugar Creek Woodworking matter. Hometown Synergy completed the paperwork for the loan assumption for the building loans previously made to Sugar Creek Woodworking. Kris Koll had not been in further contact concerning his plan to build a spec home in Country View. Mark Hanson presented updated Revolving Loan Fund guidelines. His report included an update on the daycare plans, noting that due to the expense of required remodeling of \$1.8 million, the project would be dropped and not pursued any further by the County. No additional update was available on the status of plans for the former Community Action Council building. The next meeting was scheduled for November 16, 2016.

The City of New York Mills is an equal opportunity provider and employer.

Approved Minutes
December 13, 2016

A motion was made by Roder and seconded by Maki to approve the EDA report. The motion carried without a dissenting vote.

Public Forum – 5:00 p.m.

At 5:00 p.m., Mayor Gerber asked whether anyone present wished to address the council. Hearing from no one, the Public Forum concluded.

Public Requests - NONE

Public Works Report – Kyle Mattson referred to his written report. He noted that the overtime reported was due to the move of a gas line for Brunswick; hydrant flushing; and the street assessment hearing. The operational items were reviewed. Kyle noted that he had purchased a plow truck for \$7,800, which was a good price, as authorized at the last regular meeting. They have gone over the truck and it is in good shape and ready for service. Kyle then discussed his proposal to create a part time seasonal (winter only) position to allow the department to be able to bring Neil Perala in to help with snow plowing. This could save us some overtime costs as often these storms occur on weekends when the staffs already have put in a 40 hour work week. Some discussion ensued.

A motion was made by Hoaby and seconded by Oakland to approve the Public Works Report and the hire of Perala at step 2 of the Maintenance I Worker pay scale as a seasonal part time employee. The motion carried without a dissenting vote.

Administration Report – Berry asked if there were questions with her written report. She commented on the easement matter from last month that had since been resolved. Also, she noted that union negotiations for a 2017 contract should begin soon. Council Member Maki noted that she could not serve in this capacity now due to her family connection to one of the two unionized officers. Josh Hoaby volunteered to participate in the negotiations along with Mayor Gerber and presumably Clerk Berry. Maki noted that the City should ask the labor attorney to review any proposed contract even if no major changes are proposed. Berry then spoke of the election and the budget begin right on. An election judge was unable to work and so a replacement was located and given emergency training by Cheri K. The Council should officially approve the appointment of election judge Pat Fredley. Berry also mentioned the pay equity report due at end of January and asked the Council to authorize her to complete it and submit it by the deadline.

A motion was made by Roder and seconded by Hoaby to approve the Administration report as presented along with the pay equity step raise, the appointment of Pat Fredley as an election judge, and authorizing Clerk Berry to prepare and submit the pay equity report in January 2017. The motion carried without a dissenting vote.

Old Business

Update on Nicholson Property – Dennis Happel was not present. Berry commented that he had sent over the proposed contract for deed with Gibble about a half hour before the council meeting began, and although it was added to the final packet Berry had not had a chance to read it over. Happel had informed Berry that it was drafted with the items in mind as discussed previously. He told Berry he hoped to get it finalized later this week.

The Barn – Rentals and Ground Rules – Berry and Roder shared the rental ground rules and rates were still being worked out. Generally a draft rental contract has been reviewed with a few minor adjustments needed. The details are being worked out with input by Roder, Berry, Mattson, and Gritz. Rental rates will include a lower weekday than weekend rate; also, residents will be offered a lower rental rate than non-residents, and those that donated funds and materials will receive the resident rates when renting the facility. These documents will be finalized and presented to the Council for approval at a later date.

Pending Special Assessment – Berry noted that nothing further has come in from Matt Sweere, who filed an objection to his utility/street assessment at the October public hearing. The thirty day time frame for further appeal will be expiring later this week. Berry noted that at the Public Hearing Mr. Sweere was told that the Council would think this over and make a decision later.

A motion was made by Maki and seconded by Roder to certify the contested assessment for Matt Sweere's property in the event no further information or contact is received from Mr. Sweere within the 30 day time frame. The motion carried without a dissenting vote.

Public Hearing – The meeting was recessed at 5:55 p.m. for a brief break prior to the start of the Public Hearing on the Miller Street Project, which began at 6:00 p.m. There are separate minutes for the Public Hearing.

Discussion of Public Hearing Findings and Proposed 2017 Miller Street Project – The regular meeting resumed at 7:05 p.m. after the Public Hearing concluded. Jon Pratt summarized the options for the Council, noting three possible actions. Basically, the three options include taking no action, dumping the proposed project, or proceeding with it by authorizing design to move ahead. Resolution No. 11-15-2016 was presented for consideration:

RESOLUTION NO. 11-15-2016

A Resolution Ordering Improvement and Preparation of Plans

WHEREAS, the City Council, at its regular meeting held on August 11, 2016, by its Resolution No. 08-11-2016, authorized the City Engineers, Apex Engineering Group, to proceed with a preliminary engineering report (PER) for Miller Street with reference to proposed street, storm water, and drainage improvements, and this report was received by the Council on September 13, 2016.

WHEREAS, the City Council, at its regular meeting held on September 13, 2016, by its Resolution No. 09-13-2016, proposed to hold a public hearing on the Miller Street project to be held on Tuesday, October 11, 2016, at 6:00 p.m. The 2017 Miller Street Drainage Improvements are planned for the following area:

- Miller Street between CSAH 67 and Walker Avenue

The improvements include the construction of primarily storm sewer, urban section street, and sidewalks or on-street pedestrian lanes, and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429.

THEREAFTER, it was determined that the Public Hearing originally scheduled for October 11, 2016, would need to be postponed to a later date to allow adequate time frames for public notice.

WHEREAS, at its regular meeting held on October 11, 2016, the City Council by its Resolution No. 10-11-2016, scheduled the public hearing for Tuesday, November 15, 2016, at 6:00 p.m.

WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held on the 15th day of November, 2016, at which all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEW YORK MILLS, MINNESOTA, that:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the Preliminary Engineering Report.
2. The improvements are hereby ordered to include:

The City of New York Mills is an equal opportunity provider and employer.

- a. Installation of storm sewer and a stormwater pumping station;
 - b. Replacement of Cast Iron Pipe (CIP) watermain;
 - c. Urban section street with: mountable and/or traditional curb and gutter;
 - d. On-street pedestrian lanes (both sides of the street) ; or alternatively, a pedestrian sidewalk aligned on the southern side of the street;
 - e. Installation of storm sewer and replacement of a segment of water main;
 - f. Other related improvements as determined by the Council.
3. Apex Engineering Group is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
 4. The city council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of tax exempt bonds.
 5. Adopted by motion and general consensus by the City Council this 15th day of November, 2016.

Mayor, Julie Gerber

City Clerk, Darla Berry

Date

Date

A discussion of the easement process occurred, and Pratt suggested that it would be City staff and the City attorney that would be primarily involved in this process. More about the easements and needed right of ways was discussed. Discussion ensued. The consensus was to have drive over curbs along the Dean's parking area, and in fact possibly along the entire north side, but regular curbs on the south side where the sidewalk would be. Sharehouse would have a valley gutter. We will need to talk with Casey's management about how to have their curbing, and to see if we can not disturb it during the project if they want it to remain as regular curbs. Discussion also was on extending the sidewalk all the way to Walker, and the issues of doing so.

A motion was made by Hoaby and seconded by Oakland to approve Resolution No. 11-15-2016 and to have survey work completed all the way to Walker. The motion carried without a dissenting vote.

Canvassing of November 8, 2016, General Election Results - Clerk Berry administered the Oath of Office to the Canvassing Board members, including Mayor Julie Gerber and Council Members Marsha Maki, Betsy Roder, Joshua Hoaby, and Jeff Oakland. The 2016 New York Mills Declaration of Canvassing Board was presented for consideration:

2016 NEW YORK MILLS DECLARATION OF CANVASSING BOARD

We the undersigned individuals, members of the Canvassing Board for the City of New York Mills, do solemnly declare that the canvassing of the results for the City elections held on the 8th day of November 2016 were carried out in a right and proper manner to the best of our knowledge and are as follows:

The City of New York Mills is an equal opportunity provider and employer.

Approved Minutes
December 13, 2016

MAYOR (1 to be elected):

Julie L. Gerber	479 votes
Write-in	26 votes

COUNCIL – 4 year term (2 to be elected):

Betsy Roder	402 votes
Latham Hetland	437 votes
Write-in	13 votes

IT IS HEREBY FOUND AND DECLARED that the following candidates for office of Mayor and Council elected at the November 8, 2016 Regular City Election for the respective terms are as follows:

Mayor	2 year term	Julie L. Gerber
Council	4 year term	Betsy Roder
Council	4 year term	Latham Hetland

Passed and adopted by the Council of the City of New York Mills, Otter Tail County, State of Minnesota this 15th day of November, 2016.

Canvassing Board Signatures:

Betsy Roder, City Council Member

Marsha Maki, City Council Member

Joshua Hoaby, City Council Member

Jeff Oakland, City Council Member

Julie L. Gerber, Mayor

ATTEST:

Darla Berry, City Clerk

A motion was made by Hoaby and seconded by Maki to approve the Declaration of the Canvassing Board as presented. The motion carried without a dissenting vote, and thereupon the members each signed as indicated with the Clerk attesting.

New Business

Second Half Transfers – Berry noted the proposed second half transfers as listed in the packet.

The City of New York Mills is an equal opportunity provider and employer.

Approved Minutes
December 13, 2016

A motion was made by Roder and seconded by Hoaby to approve the second half transfers as proposed. The motion carried without a dissenting vote.

Utility Bill Certification to County Auditor – Resolution No. 11-15-2016a was presented for consideration:

**CITY OF NEW YORK MILLS,
MINNESOTA**

RESOLUTION NO. 11-15-2016a

**RESOLUTION TO CERTIFY UNPAID UTILITY BILL TO THE COUNTY AUDITOR
FOR INCLUSION ON THE TAX ROLLS**

WHEREAS, the City of New York Mills has several past due utility accounts on residential and commercial properties;

WHEREAS, the City has attempted resolution of these accounts with the property owner but they remain unpaid;

WHEREAS, the City is authorized to collect these unpaid utility fees in accordance with City Ordinance #117, Section 1.05, Subdivision 8 and City Ordinance 106, section 106.01, and pursuant to Minnesota Statutes 443.015, 444.075, Subd. 3, 366.012, 415.01, 429.101, and 463.15 through 463.26.

WHEREAS, the City wishes to protect its interests in collection of these delinquent amounts in the event that any of these properties are sold or otherwise transferred to new owners, and desires to ensure that obligations of the current owners are certified to the property taxes to secure the City's right to collect these charges in the event that any ownership transfers occur.

FURTHERMORE, it is now deemed necessary to certify the unpaid amounts due and payable to the Otter Tail County Auditor to be collected with the 2016 real estate taxes payable in 2017, or from the sales proceeds in the event of any property sales, for these subject debts as follows:

- 1) PARCEL 73000080014000, 13 Lawrence St. W, Owner(s):Joseph Weappa & Christina Olson
Water \$42.95, Sewer \$143.93 and Gas \$75.41, or total due of \$262.29
- 2) PARCEL 73000990235000, 218 Tousley Ave. S., Owner(s) Thumann Construction LLC
Water \$42.95, Sewer \$143.93 and Gas \$40.92, or total due of \$227.80.
- 3) PARCEL 73000990462000, 115 Wendy Woods Ln., Owner(s)John Heinonen
Water \$42.95, Sewer \$143.93, Gas \$0, or total due of \$186.88
- 4) PARCEL 73000990272000, 216 Nowell St. W., Owner(s) Clifford Maki
Water \$42.95, Sewer \$143.93, Gas \$40.92, or total due of \$227.80
- 5) PARCEL 73000990178000, 203 Main Ave. S., Owner(s) Clarence Meeks
Water \$42.95, Sewer \$143.93, Gas \$40.92 , or total due of \$227.80
- 6) PARCEL 73000990263000, 104 Frazee Ave. , Owner(s) Edward Ojala
Water \$42.95, Sewer \$143.93, Gas \$40.92, or total due of \$227.80
- 7) PARCEL 73000080010000, 406 County Road56., Owner(s) David Nelson
Water \$0 ,Sewer \$219.32, Gas \$0, or total due of \$219.32
- 8) PARCEL 73000990165000, 100 Hayes St., Owner(s) Ethan Niemela
Water \$42.95, Sewer \$143.93, Gas \$40.92, or total due of \$227.80
- 9) PARCEL 73000080001002, 418 County Hwy. 56, Owner(s) Jesse Spiering
Water \$42.95, Sewer \$143.93, Gas \$40.92, or total due of \$227.80
- 10) PARCEL 73000990198000, 212 Main Ave. S., Owner(s) Ryan Barthel
Water \$42.95, Sewer \$143.93, Gas \$40.92, or total due of \$227.80

The City of New York Mills is an equal opportunity provider and employer.

Approved Minutes
December 13, 2016

- 11) PARCEL 73000990214002, 109 Walker Ave. S., Owner(s) Business Development Centers of America
Water \$171.80, Sewer \$373.76, Gas \$152.00, or total due of \$697.56
- 12) PARCEL 40000990369000, 411 Walker Ave. S., Owner(s) David Carlson
Water \$77.00, Sewer \$285.60, Gas \$131.33, or total due of \$493.93
- 13) PARCEL 73000990305000, 100 Broadway Ave. N., Owner(s) Kingdom First Properties LLC
Water \$100.55, Sewer \$261.85, Gas \$247.72, or total due of \$610.12
- 14) PARCEL 4000070048001, 560 Camelot Road, Owner(s) Christian & Lynda Thompson
Water \$0 , Sewer \$0 , Gas \$126.32, or total due of \$126.32
- 15) PARCEL 73000990122000, 19 Tousley Ave. N., Owner(s) Hometown Synergies LLC
Water \$106.68, Sewer \$207.15, Gas \$279.56, or total due of \$593.39

Totals to be certified: Water \$842.58, Sewer \$2,643.05, Gas \$1,298.78, or total due of \$4,784.41

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEW YORK MILLS, MINNESOTA THAT the above named property owners will be sent a final billing and certification notice, in the format as shown in Exhibit A attached hereto, providing a final deadline for payment in full of the outstanding amounts due prior to certification to the Otter Tail County Auditor. Any of the above listed utility amounts which remain unpaid as of 3:00 p.m. on Wednesday, November 30, 2016, will be submitted to the Otter Tail County Auditor's office for certification as provided herein.

Adopted by the New York Mills City Council this 15th Day of November, 2016

Julie Gerber, Mayor

Darla Berry, City Clerk

EXHIBIT A

NOTICE OF PENDING
PROPERTY OWNER ASSESSMENTS

Parcel # _____ Physical Address: _____

Owner: Mr. or Ms. Last Name
Your mailing address
New York Mills, MN 56567

YOU ARE HEREBY NOTIFIED of a pending assessment on your property due to the delinquency in payment of the following fees owed to the city:

Water \$ _____, Sewer \$ _____, Gas \$ _____.

TOTAL \$ _____.

The city is authorized to collect these unpaid fees in accordance with City Ord. # 117, Sect. 1.05, Subd. 8 and MN Statutes 443.015, 444.075 Subd. 3, 366.012, and 415.01.

You will have until 3:00 P.M. on Wednesday, November 30, 2016, to pay the above total amount and avoid having this special assessment certified to the Otter Tail County Auditor to be collected with your 2016 real estate tax payable in 2017 or upon sale or transfer or ownership of the property. If certification becomes necessary, an additional Administrative Fee of \$10.00 will be added.

The City of New York Mills is an equal opportunity provider and employer.

Approved Minutes
December 13, 2016

If you have any questions concerning this assessment, please feel free to contact me at 385-2213.

Darla Berry
City Clerk
November 15, 2016

A motion was made by Hoaby and seconded by Oakland to approve Resolution No. 11-15-2016a as presented. The motion carried without a dissenting vote.

Closed Session – At 7:40 p.m. the City Council meeting was closed for Department Head evaluations of Gritz and Brasel. This is pursuant to Minnesota Statutes §13D.05, subds. 1(d), 3(a).

Open Meeting – The closed session ended at 8:37 p.m. and the Council Meeting was reopened.

Donations for Lund Park Softball Fields – Two separate donations were received for the Lund Park softball field improvements. The following two resolutions were presented for consideration:

**CITY OF NEW YORK MILLS,
MINNESOTA**

RESOLUTION NO. 11-15-2016b

**RESOLUTION ACKNOWLEDGING CASH DONATION TO THE CITY OF NEW YORK MILLS FOR
LUND PARK SOFTBALL FIELD IMPROVEMENTS
FROM MID STATE AUCTION SERVICE**

WHEREAS, the City of New York Mills has received a cash donation totaling \$2,500 from Mid State Auction Service for improvements being made at the Lund Park Softball fields.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEW YORK MILLS, MINNESOTA THAT: the City Council of the City of New York Mills acknowledges and accepts the cash donation of \$2,500 from Mid State Auction Service.

Adopted this 15th day of November, 2016, by the City Council of the City of New York Mills.

Julie L. Gerber, Mayor

Darla Berry, City Clerk

**CITY OF NEW YORK MILLS,
MINNESOTA**

RESOLUTION NO. 11-15-2016c

The City of New York Mills is an equal opportunity provider and employer.

**RESOLUTION ACKNOWLEDGING CASH DONATION TO THE CITY OF NEW YORK MILLS FOR
LUND PARK SOFTBALL FIELD IMPROVEMENTS
FROM DEAN'S COUNTRY MARKET**

WHEREAS, the City of New York Mills has received a cash donation totaling \$500 from Dean's Country Market for improvements being made at the Lund Park Softball fields.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEW YORK MILLS, MINNESOTA THAT: the City Council of the City of New York Mills acknowledges and accepts the cash donation of \$500 from Dean's Country Market.

Adopted this 15th day of November, 2016, by the City Council of the City of New York Mills.

Julie L. Gerber, Mayor

Darla Berry, City Clerk

A motion was made by Maki and seconded by Hoaby to approve Resolution No. 11-15-2016b as presented. The motion carried without a dissenting vote.

A motion was made by Hoaby and seconded by Roder to approve Resolution No. 11-15-2016c as presented. The motion carried without a dissenting vote.

Adoption of 2017 Pay Equity Scale – The proposed scale was included in the packet and reflected a 3% COLA.

A motion was made by Hoaby and seconded by Maki to approve the 2017 Pay Equity scale as presented. The motion carried without a dissenting vote.

Data Practices Policies and Procedures – Berry noted that the documents in the packet were provided for information and as a heads up to something our City will be looking to adopt in the future. Berry will make go thru these and recommend the items need customization for our City. There has been a recent flurry of public data requests for these policies and procedures that many Cities in Minnesota are experiencing. We need to get these in place.

Future Meeting Dates – The regular meetings are scheduled for Tuesday, December 13, 2016, at 4:30 p.m., and Tuesday, January 10, 2017, at 4:30 p.m. The Public Meeting for Truth in Taxation is scheduled for 6:01 p.m. on Tuesday, December 13, 2016.

Payment of Claims -- Mayor Gerber noted the bills are as in the packet with no additional items noted.

A motion was made by Maki and seconded by Oakland to approve the payment of bills. The motion carried without a dissenting vote.

Financial Reports – There was no discussion.

A motion was made by Maki and seconded by Oakland to approve the financial reports. The motion carried without a dissenting vote.

Adjournment

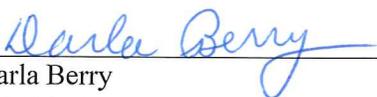
The City of New York Mills is an equal opportunity provider and employer.

Approved Minutes
December 13, 2016

A motion was made by Oakland and seconded by Maki to adjourn. The motion carried without a dissenting vote.

The meeting was adjourned at 8:52 p.m.

Respectfully submitted by,



Darla Berry
City Clerk